

# Board of Trustees of the Nebraska State Colleges

## Auxiliary Operations

POLICY  
NAME: Food Service Plans

POLICY  
NUMBER: 9301

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### A. PURPOSE

To provide details related to food service costs and refunds.

### B. DEFINITIONS

1. **Refund** – The amount to be credited on a student's account or returned to the student related to various actions that impact tuition, fees, housing and food plan costs.

### C. POLICY

#### 1. **Food Service Rates**

The Board shall approve all food service plans as part of the annual housing and food plan rates approval process.

#### 2. **Food Plans**

Each College shall establish student food service plans and rates to be approved by the Board annually. Food plans shall be developed and offered for full-time students living on and off campus, as well as those enrolled as part-time students.

##### 2.1 Required Food Plans

Every student living in College housing shall be required to contract for the food service program. Other students may also participate in the food service program at the same fee schedule provided to college-housed students, or in plans developed for commuter students.

- Exemptions

Exemptions to this requirement may be approved in accordance with campus policies and procedures for students whose individual circumstances warrant such exceptions.

## 2.2 Waivers

The President is authorized to provide limited waivers to students for food service contracts with the maximum cap approved by the Chancellor. A report on food service waivers will be provided to the Board annually.

## 2.3. Food Plan Refunds

Students that withdraw from school or have appropriate administrative approvals to terminate their food plan contract for extenuating circumstances will be eligible to receive prorated refunds of the total cost of their food plan through 60% of the term. Refunds for food plans for students that break their contracts will be in accordance with Policy 6503.

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### **SOURCE:**

Neb. Rev. Stat.

85-304	Board of trustees; powers, and duties, enumerated.
85-314	Board of trustees; rules and regulations.
85-408	Dormitories; housing facilities; other facilities; rates, fees, or charges; pledge of bonds; surplus; approval by Legislature

**Policy Adopted:** March 1994

**Policy Revised:** August 1997, April 2024 – Effective August 2024