

# Board of Trustees of the Nebraska State Colleges

## Governance and Administration

POLICY  
NAME: Records of the System

POLICY  
NUMBER: 2070

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### **A. PURPOSE**

To describe those records of the Nebraska State Colleges that are available for inspection and those that are confidential.

### **B. DEFINITIONS**

None

### **C. POLICY**

#### **1. Nebraska State College Records**

- 1.1. Records and documents of the Board of Trustees of the Nebraska State Colleges and the Nebraska State College System are available for inspection in the System Office. Records and documents particular to each State College are available for inspection at each College. (84-712)
- 1.2. The following types of records and documents are deemed to be confidential records. (84-712.05) Disclosure requirements for these records and documents are identified in other Board Policies as noted below:
  - Student records (see Policy 3650).
  - Employee personnel records (see Policy 5018).
- 1.3. Records and documents that are not confidential shall be available for inspection and/or copying by written request to the College or System Office, as appropriate, and by paying the reasonable cost and expense of making said records available, if assessed in accordance with state law. (84-712)

### **FORMS/APPENDICES**

None

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**SOURCE:**

<b>Legal Reference:</b> Neb. Rev. Stat. 84-712	Public records; free examination; memorandum and abstracts; copies; fees.
Neb. Rev. Stat. 84-712.05	Records which may be withheld from the public; enumerated.

**Policy Adopted:** June 1993

**Policy Revised:** March 2006, September 2013, April 2022